



Contact Information

Applicant Name:		Relationship to Property:
Mailing Address:		
Billing and Remittance Address:		
Email Address:		Phone Number:
Engineer Name:		<input type="checkbox"/> Same as Above
Mailing Address:		
Email Address:		Phone Number:
Developer Name:		Same as <input type="checkbox"/> Engineer <input type="checkbox"/> Primary Contact
Mailing Address:		
Email Address:		Phone Number:

Development Type – Select All That Apply

<input type="checkbox"/> Replat – Replatting existing lots	<input type="checkbox"/> Commercial or Retail	<input type="checkbox"/> Single Family
<input type="checkbox"/> Initial Plat – Previously unplatted	<input type="checkbox"/> Multi Family or Townhome	<input type="checkbox"/> Duplex
<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Industrial	<input type="checkbox"/> Public/Institutional
Development Narrative (Please explain the development in a few sentences - anticipated end use, number of phases, number of lots, etc. Attach a separate sheet if needed.)		

Submittal Type – Select All That Apply

<input type="checkbox"/> City water extension	<input type="checkbox"/> City sanitary sewer extension	<input type="checkbox"/> City street extension
<input type="checkbox"/> Above ground drainage	<input type="checkbox"/> Stormwater detention	<input type="checkbox"/> Underground drainage
<input type="checkbox"/> Upstream/downstream assessment	<input type="checkbox"/> Flood Study or FEMA	<input type="checkbox"/> Concrete curb and gutter
<input type="checkbox"/> Other (Please explain):		

Subdivision and Platting

Does the proposed development require changes to existing easements or public rights-of-way?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the proposed development require an initial plat, replat, or preliminary plat?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, has the formal replat application been submitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of replat/preliminary plate approval (if applicable): _____	

Site Plan

Non-Residential, Multi-Family, and Townhome development require site plan submittal.	
Does the proposed development require a site plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, has the formal site plan application been submitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of site plan approval (is applicable): _____	



Engineering Plan Review and Inspections Deposit

<p>A plan review and inspections deposit of \$5,000.00 is due at the time of submittal. Third party plan review and inspections fees will be billed towards this deposit. Additional deposit payments may be due if additional reviews/inspections are necessary.</p>		
<input type="checkbox"/> Credit card* at City Hall	<input type="checkbox"/> Credit Card* over the phone	<input type="checkbox"/> Cash/Check/MO at City Hall
<input type="checkbox"/> Check/MO by mail	<input type="checkbox"/> Other (Please explain):	
<p align="center">*All credit card transactions subject to a 3% convenience fee* Positive deposit balances will be returned in the form of a check to the Remittance Address after Final Inspection. Negative balances will be due prior to Final Acceptance.</p>		

City Contact Information

Email Address engineering@cityofdenison.com	Phone Number 903-465-2720 x 2455	Mailing Address PO Box 347, Denison, TX 75021
<p align="center">City Hall Address 300 W. Main St., Denison, TX 75020</p>		

Acknowledgement

<p>By submitting this application and engineering submittal, I understand that if this development is within the corporate limits of the City of Denison that all improvements shall be designed and constructed in conformance with the current standards and requirements of the City of Denison. I also understand that some City standards and requirements apply within the Extra Territorial Jurisdiction as allowed by law, and to all water and sanitary sewer facilities connecting to City owned or operated utilities.</p> <p>I understand that the number of plan reviews and inspections required for this project will vary based on the complexity of the project and the quality of the submittals and construction – reviews and re-inspections can be minimized by ensuring all comments are addressed and plans conform with the current Public Works Design Manual, Standard Construction Details, and other applicable standards.</p> <p>I understand that I am responsible for costs associated with this development, including design, review, construction, inspection, Impact Fees, Parkland Dedication, Tree Preservation, permit fees, and other costs as applicable.</p>	
<p>_____</p> <p>Applicant's Signature</p> <p>_____</p> <p>Applicant's Printed Name</p>	<p>_____</p> <p>Date</p>

Office Use Only

Received Date:	Incode No.:	Case No.:
Deposit Amount Received:	Receipt No.:	Receipt Date:
Check No.:	Card Transaction. No.:	Received By: