

## **Citizen Police Academy**

### **What is it?**

The Citizen Police Academy is a 33-hour block of instruction designed to give the public a working knowledge of the Denison Police Department and the City of Denison, both personnel and policies. It consists of a total of twelve weeks, eleven weeks of classes and a final graduation ceremony, to be held once a week, for three hours each. The instruction is comprehensive, covering a different area of the City or the Police Department each week. Certified Police Officers, supervisors and city officials with particular expertise in a given area will conduct each instructional block. There will also be guest instructors in certain areas.

### **Who may attend?**

The class is made up of a cross section of the Denison community. Any interested citizen who resides or works in Denison is encouraged to make application. Applicants who pass the background investigation and are selected must be 18 years of age and must reside or work in Denison, Texas.

### **The purpose.**

The Denison Citizen Police Academy was created in order to provide enough information to the citizens of our community, so that they may make informed judgments about the police department and police activity to learn why we do or cannot do certain things. It is hoped that the instruction will increase police awareness whereas to dispel suspicions and misconceptions and to increase police community rapport through this educational process. The Department, in turn, becomes more aware of the feelings and concerns of the community from the student's interaction and input. Indeed, a two-way learning experience is achieved. After graduation, graduates will be required to join the Denison Citizen's Police Academy Alumni Association and become an active member. The alumni association assists the Denison Police Department with various functions of the department, including but not limited to patrol, communications, parades/public events, sporting events, clerical and other duties.

### **Topics**

The Denison Citizen Police Academy covers such diverse topics as training of officers, communications, criminal investigation, criminal law, courtroom procedures, juvenile law, firearms and weapons and their uses. Emphasis is placed on the patrol division because of the initial contact that patrol has with the public, as well as all areas of the police department functions that might be a support unit to assist patrol or continue a process originated by the patrol division.

## **INSTRUCTIONS**

**Please read carefully before proceeding.**

These instructions are provided as a guide to assist you in properly completing your application. It is essential that the information be accurate in all respects. It will be used as a basis for a background investigation that will determine your eligibility for the Denison Citizen Police Academy. All information on this application will be kept in the strictest confidence. It is imperative that all responses to questions be honest and forthright. Any failure to do so will result in the applicant being rejected or a member being terminated from the organization upon discovery of such response(s) being dishonest or deceitful.

1. This application should be printed or typed legibly by you. Answer all questions to the best of your ability.
2. If a question is not applicable to you, enter **N/A** in the space provided.
3. Avoid errors by reading the directions carefully before making any entries on the form. Be sure your information is correct and in proper sequence before you begin.
4. You are responsible for obtaining correct addresses to include street, state and zip code.
5. If there is insufficient space on the form for you to include all information required, attach extra sheets, using eight and one half inch by eleven-inch size paper.
6. An accurate and complete form will help expedite your background investigation for your enrollment.



**Background**

Please explain briefly why you wish to attend the Denison Citizen Police Academy.

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Please list any associations, clubs or organizations you may belong to or are affiliated with.

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Have you ever been arrested for, convicted of, or charged with any offense other than a minor traffic violation?

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

If **yes**, please explain in detail, listing appropriate dates, charges, places and action taken. \_\_\_\_\_

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Have you ever been fired or asked to resign from any job in the past three years?

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

If **Yes**, please explain: \_\_\_\_\_

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**Employment**

List information on the last two jobs you have held (please state if retired, unemployed, homemaker, etc.)

Present employer \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Supervisor \_\_\_\_\_

Previous Employer \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Supervisor \_\_\_\_\_

**Recommendations**

Were you recommended or advised to apply for admission by anyone in particular? If so, who, and what is their affiliation with the Denison Citizen Police Academy?

\_\_\_\_\_  
\_\_\_\_\_

Please review your answers carefully and read the statement below before signing this application.

**“I hereby certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements and answers to questions. I understand that any omission or false statement on this application shall be sufficient cause for rejection for enrollment or dismissal from the Denison Citizen Police Academy.**

**I further understand that the Denison Police Department will be conducting a thorough background investigation that may include, but is not limited to, criminal history, employment history and personal references.”**

\_\_\_\_\_  
Signature Date

Return completed applications to:

**Denison Police Department  
Attention: Chief Jay Burch or Lieutenant Mike Eppler  
108 W. Main  
Denison, Texas 75020**

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**For Academy Use Only**  
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Date received \_\_\_\_\_ by \_\_\_\_\_

Scheduled for academy # \_\_\_\_\_ beginning \_\_\_\_\_