



2025

“Denison on Ice” Event -  
Natural Ice-Skating Rink

Request for Proposals (RFP)

## Request for Proposal

To: City of Denison, Texas  
300 West Main Street  
Denison, Texas 75020

For: **2025 “Denison on Ice” Event – Natural Ice-Skating Rink**  
In Denison, Texas

### **ARTICLE 1 – INSTRUCTION TO BIDDERS**

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The City of Denison (“City”) is soliciting proposals (“Proposals”) from qualified contractors to provide turnkey installation, removal, professional support services, and all necessary equipment for a temporary natural ice-skating rink during the 2025/2026 holiday season. Location for event and installation will be at 111 W. Main Street, Denison, Texas 75020. The available space for the proposed rink is approximately 66 feet by 100 feet. All services provided by prospective proposer, to include equipment, are considered rentals by the City and will remain as sole property of proposer at end of contract term. City will be the operating entity for the public event once installation has been complete. Public operation is anticipated to be open from Friday, November 15, 2025 through Sunday, January 4, 2026.

Services may include, but are not limited to project management, design and layout services, work/site planning (including clearly defined roles, responsibilities, and equipment), turnkey installation, step up and removal of a natural ice rink of approximately +/- 4,500 square feet with railings and decking, and provision of all required rental equipment (“Services”). Professional support services must also include a dedicated Project Manager for pre-event coordination and ongoing project oversight, as well as a refrigeration technician available on call 24/7 throughout the duration of the rink’s operation (“Support Services”)(the Services and Support Services shall be collectively referred to herein as the “Services”). The final work site plan is subject to the approval of the City and may be modified to align with organizational needs. All utility costs for Services performed on site will be covered by the City and should not be financially considered in Proposals submitted.

All Proposals must be presented in a sealed envelope, clearly marked: **“2025 Denison on Ice – Natural Ice-Skating Rink”**, and received by the City Clerk no later than **2:00 p.m. CST on Tuesday, June 3, 2025**. Proposals shall be addressed as follows:

Christine Wallentine, City Clerk  
City of Denison  
300 W. Main Street  
Denison, TX 75020

Mailed or courier delivered Proposals will be treated in every respect as though filed in person and will be subject to the same requirements. It is the responsibility of the proposer to account for any mail or delivery delays. Any Proposals received after the deadline set forth above will be rejected. Proposer accepts all risk of late delivery regardless of instance or fault. Any Proposal received

after the submission deadline will not be considered and remain unopened. Proposer accepts all risks of delivery. Prior to the submission deadline, any submitted Proposal may be withdrawn at the discretion of the Proposer, but no Proposal may be withdrawn for a period of sixty (60) days after the Proposals have been opened, pending the execution of an agreement with a successful Proposer.

Proposals shall be submitted on the forms provided and must be signed by the Proposer or their authorized representative. Any corrections to entries made on the Proposal forms should be initialed by the person signing the Proposal. Proposer must quote all items appearing on the Scope of Services form. Proposer must show individual unit pricing for all items quoted, on the scope of services form, along with lump sum costs. Proposers are not required to submit quotes for Bid Options. Alternate Proposals will not be considered unless specifically called for.

A pre-bid meeting will be held **virtually** via Teams or Zoom on Tuesday, May 27, 2025, at 11:00am CST. A link will be provided to all those who have requested a packet and have a valid email on file. Attendance is highly recommended. Proposers that do not attend the pre-bid meeting will have 50 points deducted from their overall score. There is a maximum score of 500 points.

Requests for information regarding this solicitation must be submitted in writing to the City of Denison: Attn: Amanda Parsons, 300 W. Main Street, Denison, Texas 75020. All requests shall be received no later than **three (3) calendar days prior** to the RFP submission deadline. Any additional information given through the request for information process will be administered as an Addendum to the RFP and will be administered to all Proposers on record who have requested the RFP packet. Addenda will be sent by email as provided on the Proposer's information form and posted on the City's website. Failure to receive any prepared addenda to the project shall not relieve the Proposer from their responsibility to submit a complete Proposal. Any Proposal deemed to be incomplete shall not be accepted. All addenda issued shall become part of the RFP and be acknowledged in the submitted Proposal.

## **ARTICLE 2 - PROPOSAL RECIPIENT**

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2.01 This Proposal shall be submitted to:

Christine Wallentine, City Clerk  
City of Denison, Texas  
300 West Main Street  
Denison, Texas 75020

2.02 The undersigned proposes and agrees, if their Proposal is accepted, to enter into an Agreement with the City in the form included in the RFP to furnish the Services as specified or indicated in the RFP, for the prices and within the times indicated in this Proposal, and in accordance with the other terms and conditions of the RFP.

2.03 Proposers must submit a Cashier's or Certified Check, issued by a bank satisfactory to the City, or Bid Bond issued by a bonding company satisfactory to the City,

payable without recourse to the order of the City of Denison in an amount not less than five percent (5%) of the Proposal submitted as a guaranty that the Proposer will enter into a contract and execute any required Bonds and Guaranty in the forms provided.

Proposals without the required check or bid bond will not be considered.

2.04 The successful Proposer must furnish a Performance Bond and a Payment Bond, all in the amount equal to one hundred percent (100%) of the total contract price from a Surety Company holding a permit from the State of Texas to act as Surety.

**ARTICLE 3 - PROPOSER'S ACKNOWLEDGEMENTS**

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3.01 Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the disposition of Bid security. This Proposal will remain subject to acceptance for sixty (60) days after the Proposal is due/received, or for such longer period of time that Proposer may agree to in writing upon request of the City.

**ARTICLE 4 - PROPOSER'S REPRESENTATIONS**

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4.01 In submitting this Proposal, Proposer represents that:

A. Proposer has examined and carefully studied the RFP, the related data identified in the RFP, and the following Addenda, receipt of which is hereby acknowledged:

| <u>Addendum No.</u> | <u>Addendum Date</u> | <u>Initials</u> |
|---------------------|----------------------|-----------------|
| Addendum No. 1      | _____                | _____           |
| Addendum No. 2      | _____                | _____           |
| Addendum No. 3      | _____                | _____           |

B. Proposer has provided a List of Proposed Subcontractors.

C. It is recommended that the Proposer visit the site where the goods are to be installed or services will be provided and become familiar with and is satisfied as to the observable local conditions that may affect cost, progress, or the furnishing of such good or services, if required to do so by the RFP, or if, in Proposer's judgment, any local condition may affect cost, progress, or the furnishing of such goods or services.

- D. Proposer is familiar with and is satisfied as to all federal, state and local laws and regulations in effect as of the date of the Proposal that may affect cost, progress, and the furnishing of such services.
- E. Proposer has carefully studied, considered, and correlated the information known to Proposer; information commonly known to sellers of similar services doing business in the locality of the site where the Services will be installed or provided; information and observations obtained from Proposer's visits, if any, to the site where the services will be installed or provided; and any reports and drawings identified in the RFP regarding the site where the services will be installed or provided, with respect to the effect of such information, observations, and documents on the cost, progress, and performance of Proposer's obligations under the RFP.
- F. Proposer has given the City written notice of all conflicts, errors, ambiguities, and discrepancies that Proposer has discovered in the FP, and the written resolution (if any) thereof by Engineer/Architect is acceptable to Proposer.
- G. The Proposal Documents are generally sufficient to indicate and convey understanding of all terms and conditions for furnishing the goods and services for which this Proposal is submitted.

## **ARTICLE 5 - PROPOSER'S CERTIFICATIONS**

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5.01 Proposer certifies that:

- A. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation; and
- B. Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham proposal; and
- C. Proposer has not solicited or induced any individual or entity to refrain from submitting a proposal; and
- D. Proposer has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract.

For the purposes of this Paragraph 4.01.D:

“corrupt practice” means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process; and

“fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Buyer, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Buyer of the benefits of free and open competition; and

“collusive practice” means a scheme or arrangement between two or more Proposers, with or without the knowledge of buyer, a purpose of which is to establish proposal prices at artificial, non-competitive levels; and

“coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the proposal process.

## **ARTICLE 6 - BASIS OF PROPOSAL**

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6.01 The undersigned Proposer has thoroughly examined the RFP, plans, specifications, and the site, understands the amount of work to be done, and hereby proposes to do all the Services, furnish all labor, equipment, and materials necessary to fully complete the Services as provided in the RFP, plans, specifications, and subject to the inspection and approval of the City.

6.02 The following unit prices shall be the basis of total compensation for performing the Services and furnishing and installing each item, complete and in place. Upon acceptance of this proposal by the City, the Proposer is bound to execute a contract completing the Services within the time stated and for the following sums, to wit: Proposer agrees to mobilize according to the timeline specified in the fully executed agreement. A proposed timeline of scheduled Services are detailed in Exhibit A. The City reserves the right to adjust the timeline schedule in Exhibit A, as needed.

6.03 This Proposal will be evaluated on the following criteria:

6.03.01 50% of the evaluation score will be based upon LUMP SUM COSTS AND UNIT PRICING, which will include and cover the furnishing of materials and the performance of all labor requisite or proper and completing of all the Services called for under the accompanying contract, and in the manner set forth and described in the BASIS OF PROPOSAL and SCOPE OF SERVICES.

6.03.02 25% of the Evaluation score will be based on CONTRACTOR’S QUALIFICATIONS. Contractor must have been in business for at least three (3) years providing service relative to the requested scope. The City may make such investigations as are deemed necessary to determine the ability of the contractor to perform the Services and the contractor shall furnish to them all such additional information and data for this purpose as may be requested. The City reserves the right to reject the Proposal if the information submitted by the Proposer, or investigation of the Proposer fails to satisfy the City that such Proposer is property qualified to carry out the obligations of the contract and to complete the work contemplated therein. Part of the evidence required above shall consist of a list of

projects for not less than five (5) cities for whom the Proposer has done similar work. Please include contact information associated with each project.

6.03.03 25% of the Evaluation score will be based on PROPOSER'S WORK PLAN. Proposer must submit a work plan which complies with the identified scope of work in all details, and demonstrates a thorough knowledge of the requested Services, as provided in the RFP. The work plan will be evaluated and graded in terms of thoroughness and attention to detail. Proposer should include in their work plan, but not limited to, details on rink size, itemized list of equipment, mobilization time frames for setup / install, etc. A Site detail plan is shown in Exhibit B for available space, location, and utility reference.

6.03.04 A Pre-bid meeting will be held VIRTUALLY on Tuesday, May 27, 2025 at 11:00am CST. Attendance is highly recommended. Proposers that do not attend the pre-bid meeting will have 50 points deducted from their overall score.

Scoring Method

|                                                             |         |                                 |
|-------------------------------------------------------------|---------|---------------------------------|
| Total base bid evaluated on lump sum cost and unit pricing- | (1-5) x | Weighted at: 50%                |
| Proposer's qualifications-                                  | (1-5) x | Weighted at: 25%                |
| Proposer's work plan-                                       | (1-5) x | Weighted at: 25%                |
| Failure to attend pre-bid meeting                           |         | - 50 points<br>Max score is 500 |

**PROPOSAL FORM**

**2025 Denison on Ice – Natural Ice-Skating Rink**

**The City reserves the right to make modifications to items proposed in the work site plan. If modifications are made, whether it is due to the City providing those services or determining those services as not needed (such as utility costs), proposed financial figures will be adjusted as agreed upon by both parties in writing.**

**1. SUBTOTAL – Services (Mobilization and Bonds)**

\$ \_\_\_\_\_ (Numerical Form of Total \$xx.xx)  
(Word Form of Total \_\_\_\_\_ Dollars \_\_\_\_\_ Cents)

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**2. SUBTOTAL – Professional Services**

\$ \_\_\_\_\_ (Numerical Form of Total \$xx.xx)  
(Word Form of Total \_\_\_\_\_ Dollars \_\_\_\_\_ Cents)

(Professional Services to include but not limited to Project Manager, Pre-event & Ongoing professional support services, programming, 24/7 on-call Refrigeration Technician, overnight accommodations for staff, design, labor, etc.)

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**3. SUBTOTAL – Installation/Removal**

\$ \_\_\_\_\_ (Numerical Form of Total \$xx.xx)  
(Word Form of Total \_\_\_\_\_ Dollars \_\_\_\_\_ Cents)

(Installation/Removal to include, but not limited to, turnkey natural ice rink with railing, rental skates, equipment, decking, etc.)

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**TOTAL BASE PROPOSAL**

TOTAL PROPOSAL \$ \_\_\_\_\_ (Numerical Form of Total \$xx.xx)  
(Word Form of Total \_\_\_\_\_ Dollars \_\_\_\_\_ Cents)

Proposer acknowledges that all unit pricing includes an amount considered by Proposer to be adequate to cover Proposer’s overhead and profit for each separately identified item.

**ARTICLE 7 - TIME OF COMPLETION**

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7.01 Proposer agrees that the furnishing of Services will conform to the schedule set forth in Article 5 of the contract.

**ARTICLE 8 - ATTACHMENTS TO THIS PROPOSAL**

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8.01 The following documents are attached to and made a condition of this Proposal:

- A. Proposers Affidavit of Non-Collusion
- B. Conflict of Interest Questionnaire and Form
- C. Notice of HB 1295 Disclosure
- D. EXHIBIT A – Timeline / Schedule of Activities and Work
- E. Exhibit B – Site Details

**ARTICLE 9 - DEFINED TERMS**

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9.01 The terms used in this Proposal with initial capital letters have the meanings stated herein.

**ARTICLE 10 - PROPOSAL SUBMITTAL**

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10.01 Within twenty (20) business days after acceptance of this Proposal, the undersigned will execute an agreement for the faithful performance of this contract.

10.02 The City reserves the right to reject any and/or all bids and waive any and/or informalities. No bid may be withdrawn until the expiration of sixty (60) days from the date bids are due/received.

**Initial:** \_\_\_\_\_

10.03 This Proposal submitted by:

A Corporation  
(SEAL)

Respectfully submitted,

Corporation Name: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPOSER'S AFFIDAVIT OF NON-COLLUSION**

The undersigned Proposer or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be proposed by anyone at such letting nor to prevent any person from submitting a proposal nor to include anyone to refrain from proposing, and that this Proposal is made without reference to any other proposal and without any agreement, understanding or combination with any other persons in reference to such proposal.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, free gift, commission or thing of value on account of such sale.

**OATH AND AFFIRMATION**

**I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING PROPOSAL ARE TRUE AND CORRECT.**

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Company Name – Please print

By: \_\_\_\_\_  
Name/Title – Please Print

\_\_\_\_\_  
Signature

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_

**CIQ CONFLICT OF INTEREST QUESTIONNAIRE COVERSHEET**

**Any bidder who completes this questionnaire must separately file the form with the  
City Clerk's Office at:**

**City Clerk  
City of Denison  
300 West Main  
Denison, TX 75020  
(PO Box 347, Denison, TX 75021)**

BIDDER:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Local Government Officers City of Denison, Texas**

For purposes of completion of the required Conflict of Interest Questionnaire for the City of Denison, Texas, (required by all Vendors who submit bids/proposals), Local Government Officers are:

Mayor: Robert Crawley

Council  
Members:

Michael Courtright, Council Place 1  
James Thorne, Council Place 2  
Joshua Massey, Council Place 3  
Spence Redwine, Council Place 4  
Aaron Thomas, Council Place 5  
Teresa Adams, Council Place 6/Mayor Pro Tem

City Attorney: Julie Fort

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

**2**  **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

\_\_\_\_\_  
Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**  
\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

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(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

## NOTICE OF HB 1295 DISCLOSURE

Beginning January 1, 2016, business entities entering into a contract which is approved by the Denison City Council for goods or services to be used by the City of Denison are required to complete a Certificate of Interested Parties Form 1295 on the Texas Ethics Commission website.

**Certificate of Interest Parties (Form 1295):** In 2015, The Texas Legislature adopted House Bill 1295, which added Section 2252.908 to the Texas Government Code. Beginning January 1, 2016, a business entity which:

- (1) enters into a contract which must be approved by the Denison City Council
- (2) for goods or services
- (3) to be used by the City of Denison

is required to complete a Certificate of Interested Parties Form 1295 on the Texas Ethics Commission website. The disclosure requirement applies to a contract (including an amendment, extension, or renewal) entered into on or after January 1, 2016. Business entities required to comply include for-profit and non-profit entities.

The Texas Ethics Commission adopted rules to implement the law and adopted the Certificate of Interest Parties form (Form 1295). The Commission states that it does not have any additional authority to enforce or interpret House Bill 1295.

**Form 1295 requires disclosure of interested parties** (a) who have a controlling interest in a business entity with whom the government entity contracts or (b) who actively participate in facilitating a contract or negotiating the terms of a contract (such as a broker, advisor, or attorney for business entity) if the person received compensation from the business entity (but is not an employee of the entity) and communicates directly with the government entity regarding the contract. A person has a controlling interest if the person: (1) has an ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent; has membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or (3) serves as an officer of a business entity that has four or fewer officers, or serves as one of the four officers most highly compensated by a business entity that has more than four officers.

**Filing Process:** The Texas Ethics Commission has made the filing Form 1295 available on its website as an electronic form at: [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

A business entity entering into a contract for goods or services with the City of Denison must use that website application to enter the required information on Form 1295 and then print a copy of the form. A certification of filing will be issued by the Commission containing a unique certification number established by the Commission. An authorized agent of the business entity must sign the printed copy of the Form. The original executed (with certification of filing) must be filed with the City of Denison. The City is then required to notify the Commission using the Commission's website that the Form 1295 has been received by the City. The information from the completed Form 1295 will then be posted on the Commission's website.

**Exhibit A**  
**Timeline (Schedule) of Event**

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|                                       |                               |
|---------------------------------------|-------------------------------|
| Rink Installation & Setup Complete by | November 13, 2025 (or before) |
| Soft Opening                          | November 14, 2025             |
| Open to Public                        | November 15, 2025             |
| Removal / Teardown                    | January 6-16, 2026            |

# Exhibit B \_ Site Details

