



**CITY OF DENISON
PUBLIC LIBRARY ADVISORY BOARD MEETING
AGENDA**

Monday, December 8, 2025

After determining that a quorum is present, the Public Library Advisory Board of the City of Denison, Texas will convene in a Regular Meeting on **Monday, December 8, 2025, at 6:00 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas, at which the following items will be considered:

1. CALL TO ORDER

2. PUBLIC COMMENTS

Citizens may speak on action items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on September 8, 2025.
- B. Receive a report, hold a discussion, and take any necessary action regarding the status of the Library Endowment Fund.
- C. Receive a report, hold a discussion, and take any necessary action regarding the collection development policy and procedure for objections and appeals.
- D. Receive a report and hold a discussion regarding Library news and events.

4. ADJOURNMENT

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front window of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 1st day of December 2025.

Karen L. Avery, Deputy City Clerk

In compliance with the Americans with Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk’s Office at 903-465-2720, Ext: 2437.



**CITY OF DENISON
DENISON PUBLIC LIBRARY ADVISORY BOARD
MINUTES**

Monday, September 8, 2025

1. CALL TO ORDER

Announce the presence of a quorum.

Board Chair Todd Gruhn called the meeting to order at 6:01 p.m. Board members present were Todd Gruhn, Jennifer Hardy, Rhonda McClure, Kody Emmons, Brian Hander, Kristi Porter-Francis and Zachary Bearden. Library Staff present were Library Director Greg Mitchell and Library Administrative Assistant Haley Powers.

2. PUBLIC COMMENTS

No Request to Speak Cards were received by this point in the meeting.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on June 10, 2025.

Board Action

On motion by board member Brian Hander and seconded by Vice Chair Jennifer Hardy the March minutes were approved. All board members were in favor.

- B. Receive a report, hold a discussion, and take action regarding the status of the Library Endowment Fund.

Board Action

Library Director Greg Mitchell referenced the account summary of the past four months and explained the changes in the endowment account. Greg said the fund had increased by 10 percent and that the benefactor of most recent endowment deposit wished the funds be used to enhance Library appearance. Shelves and painting have recently been paid for out of the endowment fund. The children's department was repainted and additional shelving was purchased to better organize western, large print, and Christian fiction. Board chair Todd Gruhn reviewed the statements provided from the last four months and asked how the Library was doing

as far as disbursements. Greg said that we withdrew \$18,000 this past spring and will ask for another disbursement soon. Greg said that the Jones Trust disburses in the summer.

- C. Receive a report, hold a discussion, and take action to confirm that the Library Advisory Board will act as the Appeals Committee for any complains about Library materials.

Board Action

The Library Board director Greg Mitchell said the board needs to take action on the Library Advisory Board being the Appeals Committee for complains about Library materials. Greg stated the complaint will first be handled by the librarian who ordered the material, the Library Director, and then the Appeals Committee which will be the Library Advisory Board. Greg said that a policy is being written but we need action made on the Library Advisory Board acting as the Appeals Committee before any policy can be published. On motion from Board Member Kristi Porter-Francis and seconded by Board Member Zachary Bearden the Library Advisory Board will act as the Appeals Committee for any complains about Library materials. All board members were in favor of the Library Advisory Board acting as the Appeals Committee for any complains on Library materials.

- D. Receive a report and hold a discussion regarding Library news and events.

Board Action

Library Director Greg Mitchell recapped the last three months of Library news and events. 138 people registered for the Summer Reading Club and 63 of the 138 people completed 500 minutes of reading. The Library received the official state accreditation letter. The first year the Library was accredited was in 1974 which was the second year of the accreditation process, and the Library has been accredited ever. Senate bill 4.12 passed and the Library has restricted minors to checking out adult materials. Statements about this are posted on the website and physically in the Library. Board Chair Todd Gruhn mentioned parents giving their children consent to check out adult materials. Greg said that the parent would have to come in and use their own card to check out the material and give it to the child. Greg said we have gotten with Libby and Hoopla to restrict adult materials to child card holders. Children's programs have resumed for the fall and Read to Win has begun for the 2025-2056 school year. Greg said that on September 25 Brian Hander would be doing a history talk on Grayson College. Fall fest will take place on October 4th and the Library will have a booth. Monster trail will take place on October 23rd. The Denison Arts Council will have a display in the Library in October and November. On November 15th the Library will celebrate

its 90th birthday. TAG is resuming and Zoe is developing a relationship with the Goodwill special needs arts program. Eva Christmas will read during Spanish story time at the Library. A reindeer will be at the Library on December 5th and Nutcracker Noel will take place on December 13th. The city is providing special funding for Library building repairs.

4. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:27 p.m. Board Chair Todd Gruhn asked if there was a motion to end the meeting, Vice Chair Jennifer Hardy made the motion and Board Member Kristi Porter-Francis seconded the motion.

TODD GRUHN, Library Board Chair

ATTEST:

Haley Powers, Administrative Assistant-Library
