



**CITY OF DENISON  
PUBLIC LIBRARY BOARD MEETING  
AGENDA**

**Tuesday, March 4, 2025**

After determining that a quorum is present, the Public Library Board of the City of Denison, Texas will convene in a Regular Meeting on **Tuesday, March 4, 2025 at 6:00 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas at which the following items will be considered:

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS**

Citizens may speak on action items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary or City Clerk upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on Tuesday, December 3rd, 2024.
- B. Receive a report, hold a discussion, and take action on electing a new Board Chair and a new Vice Chair for the Library Endowment Advisory Board.
- C. Receive a report, hold a discussion, and take action on library news and events.

**4. ADJOURNMENT**

**CERTIFICATION**

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 28<sup>th</sup> day of February 2025.

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Christine Wallentine, City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Public Library Board Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk’s Office at [903-465-2720](tel:903-465-2720), Ext: 2437.



**CITY OF DENISON  
DENISON PUBLIC LIBRARY ADVISORY BOARD  
MINUTES**

**Tuesday, December 3<sup>rd</sup>, 2024**

**1. CALL TO ORDER**

Announce the presence of a quorum.

Vice Board Chair Jennifer Hardy called the meeting to order at 6:06 p.m. Board members present were Jennifer Hardy, Rhonda McClure, Kody Emmons, Kristi Porter-Francis, and Zachary Bearden. Library Staff present were Library Director Greg Mitchell and Library Administrative Assistant Haley Powers.

**2. PUBLIC COMMENTS**

No Request to Speak Cards were received by this point in the meeting.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on Tuesday, August 20<sup>th</sup>, 2024.

Board Action

On motion by board member Krisit Porter-Francis, seconded by Board Member Rhonda McClure, the Library Advisory Board approved the minutes from the Tuesday, August 20<sup>th</sup>, 2024, meeting.

- B. Receive a report, hold a discussion, and take action, regarding new funds received into the Library Endowment Fund.

Board Action

Library Director Greg Mitchell said that Barbara Lucille Maxwell passed away in her nineties in the fall of 2024 and in her will her estate was divided equally between her church and the Denison Public Library Endowment Fund. Former Denison Public Library Director Alvin Bailey was the executor of the will. \$250,000 was given to the Denison Public Library Endowment fund and so far, we have received \$200,000. In February 2025 we will receive the remaining \$50,000. Greg told the board that the principle of the endowment fund is around 1 million dollars, and we

have an additional yield of \$12-13,000 freed up by the City of Denison paying for our subscriptions that previously were paid for out of the endowment account. Greg asked if there were any questions and there were no questions.

- C. Receive a report, hold a discussion, and take action regarding library news and events.

#### Board Action

Library Director Greg Mitchell told the board members that the library had attendance of 200 patrons a week for preschool programs. Greg advised that the story walk was demolished with a vehicle and as of right now there is no story walk. Greg let the board know that he has advised leadership of a type of metal story work that could possibly be used in the future. Greg let the board know that the fire department came out to the library for a demonstration for children and that 78 children and 65 adults were present. The children were about to use the fire department water hose and shoot water at a target. Greg advised the board that the Denison Public Library had a booth at the Denison Fall Festival. Greg said the library has continued to hold TMC lunch and learns and family craft nights. He said the library has been conducting a monthly murder mystery book club off site at local restaurants. These have been at Rustico and the Deviled Egg Company. The next one will be at Landon Winery in January. He told the board that we had 300 attendees at Monster Trail, that we have a new meeting space, and that Brian Hander donated a display case to the library. This display case will hold Denison history materials and be changed out every few months. In the year of 2024 the library had 67,000 circulations of books, 47,000 in program attendance, and 7,000 through the library gates. He advised that we receive our Munson Grant for the read to win program, that book clubs and lunch and learns would resume in January, that we have a Christmas concert and craft coming up, and a Paddington Bear event in January. Greg said that we have collaborated with Denison ISD on our bean stack software for a reading challenge for students. Greg asked if there were any questions. Board Member Zachary Bearden said his kids loved the monster trail. Greg said we are thinking about moving the time to be a little bit later so more people can come. Zach asked about Litcon, and Greg said it would be February 8<sup>th</sup> and that it is family friendly, will have a food truck from parks and recreation, a costume contest, and that no other libraries in the county are doing this.

#### **4. ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 6:25 p.m. Vice Chair Jennifer Hardy asked if there was a motion to end the meeting, Board Member Zachary Bearden made the motion and Board Member Kristi Porter-Francis seconded the motion.

TODD GRUHN, Library Board Chair

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ATTEST:

Haley Powers, Administrative Assistant-Library

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