

## Program Guidelines for the Expenditure of CDBG-R Funds for Energy Conservation Projects

1. Existing CDBG guidelines will be in affect for all projects using CDBG-R funds.
2. There are 2 areas of work that will be performed on an owner occupied single family housing unit. Each home must be in a condition to receive both areas of work.
3. The existing waiting list of Minor/Emergency Rehab clients will be used. We will start at the top of the list and proceed through in order looking at each home to determine eligibility.

(A) Blown in insulation:

- (a) The existing ceilings must be in a condition where the insulation can be blown in and hold the additional weight;
- (b) If there is no insulation, R-50 will be installed;
- (c) If there is 3" - 4" of existing insulation, R-30 will be installed;
- (d) Ventilation will be installed in attic space, if required;
- (e) There will be no work performed on the existing ceilings;
- (f) There will be no work performed on the existing roof.

(B) Install storm windows:

- (a) The majority of the windows in the house must be in an operating condition (must open and close);
- (b) Existing windows must be structurally sound;
- (c) Existing walls around windows must be structurally sound;
- (d) There will be no work performed on existing windows;
- (e) There will be no work performed on existing walls.